

**ORDINANCE 2026-01**  
**AN ORDINANCE AMENDING CHAPTER 163 ENTITLED “AUBURN BUILDING CODE FEE SCHEDULE” OF THE CITY OF AUBURN CODE OF ORDINANCES**

**SUMMARY**

This ordinance amends and restates Chapter 163 entitled “Auburn Building Code Fee Schedule” of the City of Auburn Code of Ordinances.

<input type="checkbox"/> Recorder’s Office	<input type="checkbox"/> Publish Public Hearing
<input type="checkbox"/> Auditor’s Office	<input type="checkbox"/> _____
<input checked="" type="checkbox"/> Clerk’s Office	<input type="checkbox"/> Publish O/R after adoption
<input type="checkbox"/> Other	<input type="checkbox"/> _____
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<input type="checkbox"/> _____	

## ORDINANCE 2026-01

### AN ORDINANCE AMENDING CHAPTER 163 ENTITLED "AUBURN BUILDING CODE FEE SCHEDULE" OF THE CITY OF AUBURN CODE OF ORDINANCES

**SECTION 1.** That Chapter 163 entitled "Auburn Building Code Fee Schedule" of the City of Auburn Code of Ordinances is hereby restated to be known as Chapter 163 "Auburn Building, Planning and Development Fee Schedule", and amended, as follows, and restated in Exhibit "A".

#### **163.10 BUILDING PERMIT FEES**

The following fees shall be paid to the city prior to issuance of a site improvement building permit. Except as noted, fees are assessed on a per-structure basis and the intended use. Fees shall be waived for work to be completed by or on the behalf of any unit of government. All fees are non-refundable regardless of whether the permit is or is not used by the applicant. All fees are non-refundable regardless of the reason for said request.

##### **A. Residential uses**

1. New construction of site-built dwellings and accessory structures over 120 square feet [no permit required for an accessory structure 120 square feet or less]; including basements, attached or detached garages, carports, decks, porches, balconies and exterior stairs (note: detached residential accessory buildings that are single story, less than 120 square feet in floor area, and less than 12 feet in height at the highest point, are exempt from permitting requirements):
  - a. ~~\$.06~~ \$.10 per square foot of gross floor area.
  - b. \$35 minimum, \$600 maximum.
2. Installation of manufactured structures for only residential use:
  - a. One or two-family residential, \$75.
  - b. Multi-family residential:
    - i. \$30 per individual module as delivered to the site for installation.
    - ii. \$90 minimum.
3. Remodeling or alteration, site-built or manufactured structure:
  - a. ~~\$.06~~ \$.10 per square foot of gross floor area to be remodeled or altered.
  - b. \$35 minimum, \$600 maximum.

##### **B. Commercial, industrial and agricultural uses**

1. New construction of site-built primary and accessory buildings: including basements, attached or detached garages, carports, decks, porches, balconies and exterior stairs:
  - a. ~~\$.06~~ \$.10 per square foot of gross floor area.
  - b. \$35 minimum.
2. Installation of manufactured structure for all except residential use:
  - a. \$35 per individual module as delivered to the site for installation.
  - b. \$90 minimum.

3. Remodeling or alteration of site-built or manufactured structure:
  - a. ~~\$.06~~ \$.10 per square foot of gross floor area to be remodeled or altered.
  - b. \$35 minimum.
4. Signs subject to a Class 1 construction design release, \$30.
- C. Miscellaneous uses or work (fees assessed in addition to other fees in this schedule).
  1. Electrical service tap:
    - a. Permanent, new, or replacement service, \$50.
    - b. Temporary service \$50
  2. Electrical premise wiring:
    - a. One-family and two-family dwelling, new construction, remodeling or alteration:
      - i. \$50 per dwelling unit.
      - ii. \$50 per accessory structure.
    - b. Multi-family dwelling and hotel/motel, new construction, remodeling or alteration:
      - i. \$25 per dwelling unit, hotel/motel room, or hotel/motel suite.
      - ii. \$600 maximum.
      - iii. Accessory structures, \$.02 per square foot of gross floor area.
    - c. Commercial and industrial, primary and accessory buildings:
      - i. New construction, \$.02 per square foot of gross floor area.
      - ii. Remodeling or alteration, \$.02 per square foot of affected gross floor area.
      - iii. \$40 minimum, \$200 maximum.
    - d. Sign wiring, new or replacement, 1-5 signs per site on one permit, \$30.
  3. Plumbing: drain, waste and vent (DWV), potable water or non-potable water:
    - a. New construction or addition, \$.02 per square foot of gross floor area.
    - b. Remodeling or alteration, \$.02 per square foot of gross floor area in the room, floor, or other area affected.
    - c. Residential, \$30 minimum, \$100 maximum.
    - d. Commercial and Industrial \$40 minimum, \$200 maximum.
  4. Fire suppression system, wet or dry, new, alteration or replacement:
    - a. \$1 per sprinkler head.
    - b. \$40 minimum, \$150 maximum.
  5. Permanent swimming pool, \$75.
  6. Foundation (only assessed if a foundation permit was issued prior to issuing a full site improvement permit):
    - a. One-family and two-family residential, \$40.
    - b. Multi-family residential, commercial and industrial, \$75.
  7. Balcony, deck, porch, or exterior stairs, or other exterior above-grade floor system, \$25.
  8. Reinspection, \$40.
  9. Permit renewal, \$30.
  10. Conditional certificate of occupancy, \$30.
  11. All other, \$40.

### **163.20 Improvement Location Permit Fees**

The following fees shall be paid to the city prior to issuance of an improvement location permit. Except as noted, fees are assessed on a per-structure basis and the intended use. Fees shall be waived for work to be completed by or on the behalf of any unit of government. All fees are non-refundable regardless of whether the permit is or is not used by the applicant. All fees are non-refundable regardless of the reason for said request.

#### **A. Improvement Location Permit**

- |   |                |
|---|----------------|
| 1. <u>Residential (e.g. deck; porch; above ground Pool; stairs)</u> | <u>\$25.00</u> |
| 2. <u>Non-Residential (e.g. parking lot)</u>                        | <u>\$50.00</u> |
| 3. <u>With a Building Permit</u>                                    | <u>No Fee</u>  |
| 4. <u>Accessory Structures Under 120 square feet in size</u>        | <u>No Fee</u>  |
| 5. <u>Fence</u>   | <u>\$25.00</u> |

#### **B. Temporary Improvement Location Permit**

- |                           |                |
|---------------------------|----------------|
| 1. <u>Temporary Sign</u>  | <u>No Fee</u>  |
| 2. <u>Residential</u>     | <u>\$25.00</u> |
| 3. <u>Non-Residential</u> | <u>\$50.00</u> |

### **163.30 OTHER FEES**


- |  |                 |
|--|-----------------|
| <b><u>A. Utility Service Agreement or Right-of-Way Encroachment Agreement (includes recording fee)</u></b> | <u>\$100.00</u> |
| <b><u>B. Zoning Verification Letter</u></b>  | <u>No Fee</u>   |
| <b><u>C. Miscellaneous Permits/Applications</u></b>  | <u>\$40.00</u>  |

First Reading \_\_\_\_\_  
Second Reading \_\_\_\_\_

**PASSED AND ADOPTED** by the Common Council of the City of Auburn, Indiana, this 20<sup>th</sup> day of January, 2026.

  
James Finchum, Councilmember

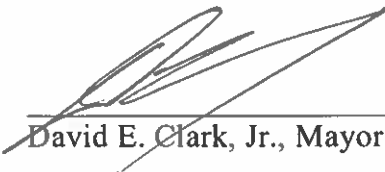
ATTEST:

  
Lorrie K. Pontius  
Clerk-Treasurer

Presented by me to the Mayor of the City of Auburn, Indiana, this me this 20<sup>th</sup> day of January, 2026.

  
Lorrie K. Pontius, Clerk-Treasurer

APPROVED AND SIGNED by me this 20<sup>th</sup> day of January, 2026.

  
David E. Clark, Jr., Mayor

VOTING:

AYE

NAY

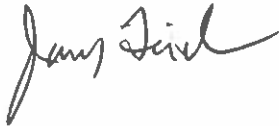
Natalie DeWitt



Rod Williams



James Finchum



Dan Braun



David Bundy



Kevin Webb



Emily Prosser



## **EXHIBIT "A"**

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##### **A. Improvement Location Permit**

- |   |         |
|---|---------|
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| 2. Non-Residential (e.g. parking lot)                           | \$50.00 |
| 3. With a Building Permit                                       | No Fee  |
| 4. Accessory Structures Under                                   |         |



120 square feet in size	No Fee
5. Fence	\$25.00
B. Temporary Improvement Location Permit	
1. Temporary Sign	No Fee
2. Residential	\$25.00
3. Non-Residential	\$50.00
<b>163.30 OTHER FEES</b>	
A. Utility Service Agreement or Right-of-Way Encroachment Agreement (includes recording fee)	\$100.00
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